

Executive Committee Meeting Minutes – Monday, August 4, 2003

Chairman Dwyer called the meeting to order at 8:30 a.m. and led the Committee in the Pledge of Allegiance.

Present: Chairman James Dwyer, County Board Supervisors Patricia Haukohl, Kenneth Herro, Walter Kolb, Richard Manke, Duane Paulson and Duane Stamsta.

Also Present: Chief of Staff Lee Esler, Legislative Policy Advisor Dave Krahn, WCEDC Executive Director Bill Mitchell, Director of Administration Norm Cummings, Budget Manager Keith Swartz, Supervisor Rodell Singert, Emergency Management Coordinator Jim Malueg, Corporation Counsel Tom Farley, Assistant Corporation Counsel Danni Caldwell and Office Services Coordinator Windy Jicha.

Update on the WCEDC Annual Meeting, On-going Goals and Objectives and Graphics Arts Technical Foundation/Printing Industry of America Relocation Project

Mitchell gave the committee a memo dated August 4 and a program from the WCEDC annual meeting. He reviewed the annual meeting information first. Three of the four goals they set out to achieve at the annual meeting were met. They showcased Waukesha County's business/industry clusters, demonstrated WCEDC's ability to draw business leaders and added to the investor/contributor base. They were unable to achieve the fourth goal to make money. The meeting was held at the donated Safro hangar and 507 people attended including 380 business leaders. Industry clusters from hospitality leaders showcased their wares in booths at the meeting. There were great foods and a hospitality suite. They had a great keynote speaker, Dr. Robert Kessler, sponsored by Aurora Health Care. The feedback was spectacular. The meeting showed the organization's ability to bring business leaders together to talk about economic development in Waukesha County. They indirectly raised money from the event through renewals and contacts for the future. Mitchell is thrilled with the meeting evaluations, turn out and newspaper articles highlighting the event.

Kolb said Mitchell has ability and has done an excellent job. He thinks Mitchell is going to see a lot of people behind him. Kolb thanked Mitchell for everything he's done.

Mitchell then reviewed the memo he had handed out to the committee members. They have three overall, broad goals and objectives. The first broad goal is to maintain and improve the public/private revenue mix. The goal is to match public sector funds with private. He thinks that they will achieve the match this year. Many companies are coming around. Some larger companies, such as Waukesha State Bank, don't see the need for the WCEDC. He thinks that eventually he will sell them on the organization. Mitchell is happy with the progress he's made. The second goal is to build WCEDC awareness. He believes they are making great progress. He gets one call per week inviting him to join a committee, board, panel, etc. because of his economic development expertise. This is good because it shows that people want him to represent economic development. Goal three is to follow-up on the 2002 Listening Session data. In Waukesha County, a lot of groups come together to discuss research but then the topic dies. He will not let it die. He has a strong commitment to follow-up on the issues and feels that nice progress has been made.

Dwyer said he sees Mitchell's time less able to focus on fund raising based Mitchell's involvement in other functions in the county. Dwyer asked Mitchell if he was thinking of other options for fund raising? Mitchell said he wishes he had started this three years ago. He didn't address the board component and its fund raising ability. He doesn't have a board in place that is able to help him raise funds. The board wasn't picked based on strong fund raising background. There's a million dollars out there that is not yet tapped. Mitchell said he doesn't tell people what they need because it is important to find out what a business needs from them.

Mitchell then gave an update on the Graphic Arts Technical Foundation (GATF)/Printing Industry of America (PIA) Relocation Project. Eight weeks of his personal and professional life have gone toward this recruitment. GATF and PIA merged and are looking for places to possibly relocate to. Chicago pulled out a few weeks ago and threw support toward a Waukesha County location. Six people on the relocation selection committee came to Wisconsin after touring Dallas. The recruitment is a collaborative effort with the State of Wisconsin, Waukesha County, WCEDC, WCTC and the private sector including Quad Graphics and GE. He's never seen

such a collaborative effort. If this organization relocates to Waukesha County, it will bring in an estimated 7,000 visitors per year to Waukesha. Waukesha had the most professional handouts, best welcome and “real” people of all locations toured. They received compliments on the cooperation of all the groups. The tour dismissed the notion that Milwaukee/Waukesha aren’t metropolitan enough for GATF/PIA. They emphasized the regional benefits of locating the facility in Waukesha. They took a bold step and called this the Metro Milwaukee region even though the facility would be in Waukesha County. Representatives from GATF/PIA said this bold step showed the benefits of the region and it was the right thing to do. The next step is to do some financial fine-tuning on the cost side. On September 19, six representatives will fly to the Foundation for a 45-minute presentation on Waukesha County.

Esler said the law says the private sector has to pay 30% of the building costs. Mitchell said the 30% could be in-kind donations of equipment and they now have more than 30% in-kind contributions. The rest goes on the property taxes. Mitchell said they need to scale down the building costs to bring expenses down to \$5 million. Esler said this would increase the property taxes without a referendum. Mitchell said they have a challenge ahead of them to address the financial package. They haven’t had to engage the public relations machine to date.

Michell said we couldn’t redo this effort every time a company wants to come to Waukesha. He said the WCEDC would work to make a generic package for future business use.

Discuss and Consider Ordinance 158-O-051: Amend Waukesha County Code of Ordinances Pertaining to Capital Project Definition

Director Cummings said in 1985 the county didn’t have a year-to-year budget for capital projects. There wasn’t a lot of planning at that time. They kicked off a three-year plan in 1986 and then advanced to a five-year plan. In the early years, the entire plan changed almost completely every year. Now the county has a capital plan that is fairly stable. When the process started, we started out with a \$25,000 minimum per project and eventually increased it to \$50,000. Now he is asking for the minimum to be increased to \$100,000. The minimum cost per project should be increased because costs have increased. Also, departments are trying to push things from their operating budgets into the capital budget. It is difficult to add things into the operating budget because each department has a target amount to meet each year.

Director Cummings said we want to maintain our facilities even in bad times. To do this, you set up a base budget amount for maintenance. Sometimes maintenance is deferred so that eventually it becomes a bigger project and it qualifies to become a capital project. We want to keep up with maintenance so this doesn’t occur. Director Cummings said he believes that anything that meets the capital project definition should be in the capital plan whether state revenue, taxpayers’ money or other funding pays it for.

Haukohl said her concern is if we move things to operating budgets, it means that more dollars are available in capital funds. It will look like you have more money to fix and build things. Departments are already paying a lot of money toward the End User Technology Fund, upfront funds and maintenance.

Herro asked if every time the county adds a building; do we increase the maintenance budget? Swartz said we encourage them to increase their budgets according to need. When you build a new building, you shouldn’t have a lot of maintenance. After 7 years or so, you will start having building maintenance costs. Herro asked do we have adequate funding for all of our maintenance projects and is it a problem for projects that fall below \$100,000? Cummings said that they pull out projects below \$100,000. This ordinance makes the code equivalent to current Department of Administration procedures.

Swartz said the new buildings operations manager is working on a computer program that will organize building maintenance into a system. They will log maintenance project dates so replacement is better tracked and planned.

Director Cummings said we are in a good position if a tax freeze comes into place. We have done a good job keeping up with maintenance and if a freeze comes into play, we won't be suffering or fall behind in maintenance.

Herro asked, if we went back five years, how many capital projects would we have under \$100,000? Director Cummings said around 12. He said with the Web, we are getting more and more small projects. Herro asked if he could get a list of capital projects that were under \$100K? Director Cummings said he could provide that.

MOTION: Manke moved, Stamsta second, to approve Ordinance 158-O-051: Amend Waukesha County Code of Ordinances Pertaining to Capital Project Definition.

Kolb said maintenance needs to be number one. If money has to be cut, it will be first cut from the capital budget and then maintenance will still be taken care of.

Stamsta said he agrees with the ordinance but doesn't agree that items in the capital plan are less important than operating budget items. Maintenance may fall behind if it is left in the operating budget. If you plan to keep up with maintenance and the budget is cut then something has to go. It will either be maintenance or staffing or something else.

ON THE MOTION: Motion carried: 7-0.

Discuss and Consider Resolution 158-R-004: Endorse Participation by County Municipalities in Mutual Aid Box Alarm System

Malueg said several months ago the Waukesha County Fire Chiefs Association took a position to come forward with this system. It originated in Northern Illinois and several Wisconsin counties have approved it. The resolution comes to the committee today because the Association is looking for support from the County Board and then it will be taken to fire departments. The fire departments will take the resolution in front of the municipalities to adopt and become part of their systems. It will set up a program that will be integrated into the dispatch systems for mutual aid. Malueg then distributed handouts on the Mutual Aid Box Alarm System (MABAS). This system will be more efficient for responding to natural disasters, fires, accidents, etc. It also provides common terminology and a common radio frequency for MABAS calls. This resolution has no fiscal impact for the county and the county isn't being asked to sign any agreements. The municipalities will be providing funds to make this work. It is just a resolution asking for endorsement by the County Board. The Dispatch Commission has looked at this and given its endorsement.

Herro asked what is a box alarm? Paulson said it is an old term from the old fireboxes that used to be on the streets. In the City of Waukesha there is protocol as to what happens in different types of emergencies. The dispatcher has protocol to follow for any emergency. The idea is to overwhelm emergencies. They have stack dispatching where certain groups are dispatched to an emergency with lights and sirens and the rest follow at a slower pace. This can be changed mid-route as necessary.

Esler asked, the governor and the attorney general approved the actual agreement three years ago, why do we need a resolution to approve this? Malueg said there's a MABAS governing body that provides policy for municipalities and fire departments. The governor gave his blessing for this to become part of the system. The

county is involved because the governing body wanted county board resolutions endorsing the participation by fire departments. The county resolution would expedite the municipalities' approval of this.

MOTION: Paulson moved, Haukohl second, to approve Resolution 158-R-004: Endorse Participation by County Municipalities in Mutual Aid Box Alarm System. **Motion carried:** 7-0.

Legislative Update

Krahn handed out the latest legislative update and said there wasn't a whole lot to report. AB61, 911 legislation, has not been signed. The bill is waiting for the governor's signature and Krahn thinks there will be some items vetoed. AB433 is a new bill for mandate relief. The governor vetoed SB15, a mandate relief bill, because it doesn't give local governments relief. The Health and Human Services Committee discussed SB 71 and 72, the mental health parity issues, at length and the committee voted to support both bills. This bill will be brought to the Executive Committee to see if the county should take a position.

Krahn said the governor partially vetoed SB44. The senate has not scheduled a veto override session for SB44, the property tax freeze bill. They are looking for 22 votes in the senate, which could include all republicans and four democrats, to veto the bill. If it is overridden in the senate, it will be overridden in the assembly. Krahn said it is tough to predict what will happen.

Stamsta asked how the tax freeze would affect our bonding? Krahn said the county's bonding ability will be affected.

Discuss and Consider Ordinance 158-O-050: Amend Waukesha County Code of Ordinances by Including Former Chapter 28 in Current Chapter 14

MOTION: Manke moved, Paulson second to approve, Ordinance 158-O-050: Amend Waukesha County Code of Ordinances by Including Former Chapter 28 in Current Chapter 14.

Farley said when the County Code was recodified by enrolled ordinance 157-105, chapter 28, Water and Water Quality was inadvertently left out. This ordinance will make all provisions included in the former chapter 28 of the code included in the current County Code. A copy of the former chapter 28 will be kept on file in the County Clerk's office until passage of this ordinance. All actions taken by the Department of Parks and Land Use since adoption of the new County Code, pursuant to these overlooked provisions are ratified. This isn't a change to the county code actually. Chapter 28 was deleted and has to be put back into the code. They are still analyzing facts to see if anything had been missed.

Caldwell said there were a lot of cooks involved in this process and this chapter got left out. When this process began, Corporation Counsel sent code sections to affected departments. A few weeks ago their office got a call from someone in the recycling division looking for code information and it was discovered that parts of the code were missing. This ordinance fixes the problem.

ON THE MOTION: Motion carried: 7-0.

Discuss and Consider Appointment 158-A-011: Linda Juszczak to the Village of Mukwonago Public Library Board of Trustees

MOTION: Herro moved, Stamsta second, to approve Appointment 158-A-011: Linda Juszczak to the Village of Mukwonago Public Library Board of Trustees. **Motion carried:** 7-0.

Discuss and Consider Resolution 158-R-003: Support for Grade Separation at the Railroad Crossing on County Highway K

Supervisors were given a new white copy of the amended resolution. Esler said the resolution came from the Village of Sussex because they were unable get emergency vehicles across the railroad tracks when needed. The Public Works committee removed the first paragraph because committee members wanted to see the necessity of the grade separation. The grade separation in this area could be a bridge with a cloverleaf or an underpass dug into the lannon stone.

Esler said Jicha did research on the Internet and with the Wisconsin Railroad Commissioner. The travel numbers for the area have changed but the railroad is still using travel counts of 13,200. The exposure factor is defined as the number of cars that travel per day times the number of trains that travel through a railroad crossing. The factor is the number of possible exposures cars to trains. Jicha was also able to get benefits to costs ratios the railroad did at the intersection in 2001. The best benefit is to have no crossing at all which reduces the fatalities/accident ratio to zero. Dwyer said they don't seem to have a problem with accidents and drivers running the lights but rather long waits for traffic. This change will be very costly.

Paulson said this resolution is simply requesting discussion and study of this issue, nothing more.

MOTION: Paulson moved, Haukohl second, to approve Resolution 158-R-003: Support for Grade Separation at the Railroad Crossing on County Highway K. **Motion carried:** 7-0

Preliminary Discussion on Current Five-Year Capital Projects Plan

Esler said he wanted the committee to look at the past projects before coming together in September to review the capital projects plan. He went on to review past projects as outlined in the "2003 – 2007 Capital Projects Plan" that committee member received prior to the meeting.

Esler said in the Public Works – Buildings section of the plan, the only issue we may see is an increase of \$400,000 in the cost of the Northview demolition. The other three projects are under way. Esler said he hasn't heard how the Retzer Nature Center project will be approached. The projects at UW-Waukesha might bear a future agenda item. Capital projects seven and eight have design and study findings with costs totaling \$4.9 million. It is important to discuss with UWW Dean Brad Stewart whether or not state funding is currently available for these projects. We need follow-up on this done quickly to see what the state is doing.

Esler said he doesn't see any leeway with the Justice Facility project. Phase II of the Justice Facility Project might be delayed. The whole project's premise would be to knock down the old jail in a timely fashion in order to press forward as planned. This issue should have some discussion. Esler said an update on courthouse security would be on the next Executive Committee agenda. Facilities will give us an update on the card readers, screening, etc. based on the grants they applied for. Several projects listed under Public Works – Highways will have to be taken out if monies are reduced.

Esler said item 14 is high profile. Esler will be sitting at the staff table for this project asking New Berlin to contribute money to help cover the project. Item 24, CTH L (Janesville Road) is in the second phase of a current project. Item 19 is the first portion. Item 25 involves a grade separation from National Avenue to Racine Avenue and is scheduled to start next year. The theory behind this one is you will have four lanes up to Lawnsdale Road and then it will go to two lanes. What's the point? Items 27 and 28 are large projects. You've committed to project 27 in a jurisdictional agreement with the state. Item 28, CTH X is the most heavily traveled road in the county and is scheduled for 2005 – 2008. If you are looking to push projects out, this might be a good option. Item 32, Barker Road is scheduled for 2007–2010.

Esler said under Airport projects, they don't have much current or proposed. There may be a proposal to add a project but it may not get through the Executive's office. Esler is not sure what is happening with Moor Downs in relationship to the Justice Facility. Item 47, Bikeway Pavement Improvements, will become an issue if state and DOT monies are not available. Item 51, Implementation of the HHS Automation System, will be looked at to tweak it with the SACWis system. Items 51 and 52 might bring some discussion.

Esler said when you look at some projects that are multi-million dollar projects, you should look at whether or not the community involved in the capital project subscribes to the Waukesha County Highway Width Map and should the communities pay for land acquisition. If we are doing projects in a community, does the community have monies they aren't spending and are we asking them to contribute toward the capital project. You need to ask, how is the highway jurisdictional plan affected by communities and what makes sense from a systems point of view? Another question is if you have to add money to knock down a building such as the jail, what happens to master justice plan when you have to delay courts projects? With the Justice Facility Project, we may think we will arrest the growth in the jail population but the most recent update from Kimme indicates that when the jail opens in 2005 we won't have enough capacity.

Approve Minutes of June 16, 2003

MOTION: Stamsta moved, Herro second, to approve the minutes of July 21, 2003 as amended. **Motion carried:** 7-0.

Correspondence

Chairman Dwyer passed out the list of correspondence to the committee members. He said Supervisors should let Jicha know if they want copies of the listed items.

Future Agenda Items

- Brad Stewart and University of Wisconsin – Waukesha
- Courthouse Security
- Airport and Expo Issues
- Mental Health Parity
- SARS and Monkey Pox and how the county handles emergency procedures

WCA Report

Dwyer said the next WCA meeting is on Friday, August 15 in Manitowoc. The association and Krahn are working closely with our lobbying group on the tax freeze issue.

Committee Reports

Public Works – Manke said the committee reviewed the justice project's perimeter fence and other issues with the project. River Rail was in and they are going to ask the county for money. Two Supervisors from the committee are going to Natural Resources Committee meeting on August 6.

Personnel – Paulson said the two contracts that are settled just need to be approved by the locals. The closed session on August 5 will begin looking at negotiations for the AFSCME Master unit. The last contract was for two years and it is time to start renegotiating and setting parameters.

HHS – Herro said the committee discussed mental health parity and SB 72. SB 72 is a very conservative mental health bill. The committee toured the Training Center.

Land Use – Kolb said tomorrow the committee would review a dog damage claim for turkeys that were eaten before Thanksgiving.

Judiciary – Stamsta said the committee had an operational overview from Meg Schnabl on the new justice addition.

Motion to Adjourn

MOTION: Stamsta moved, Herro second, to adjourn the meeting. **Motion carried: 7-0.** Meeting adjourned at 11:52 a.m.

Respectfully submitted,

Duane E. Paulson
Secretary